

22 APR 1965

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MEMORANDUM TO: [] Records Administration Officer

SUBJECT: Elimination of Inactive Records

Confirming information furnished [] last week, OBPAM reports the following accomplishments in response to IN []

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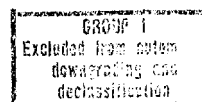
- 13 1/2 file drawers of duplicate and obsolete material destroyed.
- 1 drawer of material gathered for retirement.
- 3 4-drawer safes returned to stock
- 2 2-drawer safes substituted for above.

[]

OBPAM Records Officer

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CONFIDENTIAL

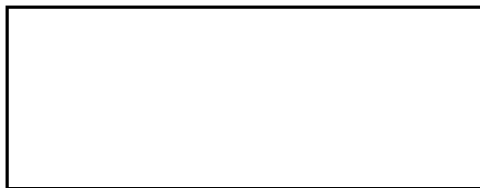


4/2/63

STAT



STAT



in IG's office

reports (for your report) that

"IG is not getting rid of any safes."

And, over the past year
IG has destroyed
1 Cu. ft of material --

-- they accumulate during year,
but retire also.



STAT

12 April 1965

Office of DCI reports the following:

Re: HN dtd 24 February 1965

Records on hand: 60 cu. ft. ✓

Destroyed: 300 cu. ft. ✓

Same number of file cabinets and safes as last year.

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01 DCI